# SpoC – Email information summary

Registering:

* The website of organisation to register the busienss:

[https://www.muenchen.de/rathaus/home\_en/Department-of-Public-Order/Trade-Licensing-Office.html](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.muenchen.de%2Frathaus%2Fhome_en%2FDepartment-of-Public-Order%2FTrade-Licensing-Office.html&data=04%7C01%7C%7Cf40c54590def47843cfe08d8b6fd7b32%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637460547112694641%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=tLjhdP6y1BmXTV9RHBJ5w15xLvDYLuSRIHqPaIL5N%2Bk%3D&reserved=0)and [http://www.muenchen.de/dienstleistungsfinder/muenchen/10164604/](https://emea01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.muenchen.de%2Fdienstleistungsfinder%2Fmuenchen%2F10164604%2F&data=04%7C01%7C%7Cf40c54590def47843cfe08d8b6fd7b32%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637460547112694641%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=jGZI40GMIKdielFnYaBk8SJs7LgHNNz%2B4YSJQZLYxRk%3D&reserved=0" \t "_blank) (German website).

* It is possible to make registration oft he business on site <https://www.muenchen.de/dienstleistungsfinder/muenchen/10164604/>
* It is possible to make registration online – send the documents to:  [gewerbemeldung.kvr@muenchen.de](mailto:gewerbemeldung.kvr@muenchen.de" \t "_blank)
* The information after registration will be forwarded to Tax Office.
* Contact IHK phone: (089) 5116-0, email: [info@muenchen.ihk.de](mailto:info@muenchen.ihk.de), to clarify whether you need further permits for planned activity
* Contact tax Office 089/ 55899100; <https://www.finanzamt.bayern.de/Muenchen/Kontakt/Telefon-Hotlines/>; to ask: “if I can state that activity of my business is marketing of wine (not selling)”

Licensing and Food Laws:

* Food laws: Lebensmittelinformationsverordnung (LMIV). In thisregard, you receive detailed information on the website ofthe IHK (see: [https://www.ihk-muenchen.de/de/Service/Produktsicherheit/Lebensmittelsicherheit/Lebensmittelkennzeichnung/](https://www.ihk-muenchen.de/de/Service/Produktsicherheit/Lebensmittelsicherheit/Lebensmittelkennzeichnung/" \t "_blank) (German website) oron the website of the Federal Ministry of Food and Agriculture (see:  [https://www.bmel.de/EN/topics/food-and-nutrition/food-labelling/food-labelling\_node.html](https://www.bmel.de/EN/topics/food-and-nutrition/food-labelling/food-labelling_node.html" \t "_blank)).
* The most important food regulations for all companies inthe food industry can be found on the website of the IHK at a glance: [https://www.ihk-muenchen.de/de/Service/Produktsicherheit/Lebensmittelsicherheit/Vorschriften/](https://www.ihk-muenchen.de/de/Service/Produktsicherheit/Lebensmittelsicherheit/Vorschriften/" \t "_blank) (German website).
* General information on the security of products is alsoprovided by the IHK: [https://www.ihk-muenchen.de/de/Service/Produktsicherheit/Allgemeine-Produktsicherheit/](https://www.ihk-muenchen.de/de/Service/Produktsicherheit/Allgemeine-Produktsicherheit/" \t "_blank) (German website).
* Online Help on food hygiene(see: [http://www.onlinehilfe-lebensmittelhygiene.de/home-en/](http://www.onlinehilfe-lebensmittelhygiene.de/home-en/" \t "_blank))
* **Recomendation to contact a food expert**

I would be very happy for your help,

Thank you for your time,

Maksim Shevtcov.

**Import and Export:**

* Facts on the German customs and the registrationprocesses can be foundat: <https://www.zoll.de/EN/Businesses/Movement-of-goods/movement-of-goods_node.html>.
* The inquiry hotline for further questions is namedat: <https://www.zoll.de/EN/Contact/Enquiries/General-enquiries/general-enquiries_node.html>
* The Federal Office for Economic Affairs and Export Control (BAFA) has information gathered on theirwebsite on the topic "ForeignTrade": [http://www.bafa.de/EN/Foreign\_Trade/foreign\_trade\_node.html](http://www.bafa.de/EN/Foreign_Trade/foreign_trade_node.html" \t "_blank).
* Also the Chamber of Industry and Commerce forMunich and Upper Bavaria (IHK) has informationprovided on import and export issues: [https://www.ihk-muenchen.de/de/Service/Internationalisierung/Zoll/](https://www.ihk-muenchen.de/de/Service/Internationalisierung/Zoll/" \t "_blank)(German website).
* VR Bank's industry letter on import/export includesan overview of the market, country information, getting started, organization, payment processingand risks, financing, and other topics. You candownload it under the following link: <https://www.vr-bankmodul.de/branchenbriefe/BB_Stand_2020-04-28/GK052.pdf> (German website).
* For more questions concerning the import and export law, please contact directly the IHK: +49 (0) 89/5116-0. There you will be forwarded to theresponsible contact person.
* We recommend to clarify with the IHK or theGerman and foreigner customs whether there arespecial regulations of the import and export of the   mentioned products.

**Tax:**

* Find a Tax advisor : [http://www.datev.de/kasus/Starts?KammerId=BuKa&Suffix1=BuKaY&Suffix2=BuKaXY](http://www.datev.de/kasus/Start?KammerId=BuKa&Suffix1=BuKaY&Suffix2=BuKaXY)
* Overview on Germany Tax System: :[https://www.gtai.de/gtai-en/invest/investment-guide/corporate-taxation-558404](https://www.gtai.de/gtai-en/invest/investment-guide/corporate-taxation-558404" \t "_blank)l
* and from the Federal Ministry for Economic Affairs and Energy at<https://www.existenzgruender.de/EN/Die-ersten-Schritte/Steuern/inhalt.html;jsessionid=AD4F83CA87ED46E0BC1B8CCF2E23F9C2>
* More detailed information on German tax law in English is available from the Tax Information Center at<https://www.bzst.de/EN/Home/home_node.html>
* HK provides useful information on taxes, butunfortunately only in German: [https://www.ihk-muenchen.de/de/Service/Recht-und-Steuern/Steuerrecht/](https://www.ihk-muenchen.de/de/Service/Recht-und-Steuern/Steuerrecht/" \t "_blank).There you can also find information on taxes especially forstart-ups.
* Informattion on kleinunternehmen **:** [**https://www.ihk-muenchen.de/de/Service/Recht-und-Steuern/Steuerrecht/Umsatzsteuer/**](https://www.ihk-muenchen.de/de/Service/Recht-und-Steuern/Steuerrecht/Umsatzsteuer/)**.**

General Information:

* Health insurance information for businesses:  <https://www.ihk-muenchen.de/de/Service/Betrieb-Nachfolge/Versicherungsschutz/>
* or further information on the topic of starting abusiness, we recommend the brochure "Start yourbusiness now: Your guide for success" published by theChamber of Industry and Commerce for Munich and Upper Bavaria (IHK), which provides a good overview ofall important topics relating to starting a business (taxes, social security, trade law, labor law, etc.). You candownload the brochure from the following link:<https://www.ihk-muenchen.de/de/Service/Gr%C3%BCndung/Brosch%C3%BCre-Erfolgreich-gr%C3%BCnden.html>.